



THE GROVE TEEN CENTER 2018 AFTER SCHOOL PROGRAM REGISTRATION CONTRACT

Before your participant(s) may be registered for Teen Center programs, you must read and agree to the following:

Teen Center Program

1. **Account Status:** I am responsible for payment of all registration fees for each of the participants I am enrolling in any Teen Center program, regardless of custody arrangements or other agreements. I will submit all required registration fees prior to my participant's attendance for all Teen Center programs. Failure to keep the account current for any of my participants will result in the dismissal of all of them from Teen Center programs. **I will abide by all registration policies as set forth in the parent handbook.**
2. **Required Forms:** I will complete all registration forms for each of my participants prior to attendance.
3. **Non-registered participants:** I understand if my participant attempts to attend any Teen Center program site without prior payment, Cosumnes CSD cannot assume legal responsibility for my participant and will not accept my participant into the Teen Center program. I understand that local law enforcement or Child Protective Services may be called to take custody of my participant.
4. **Refunds:** No credits, transfers, or refunds are issued for any unused portion of the program. If I need to transfer a paid session of attendance to another session, I understand **I must call or go to a registration office and complete my registration change, a minimum of 72 hours in advance** of the first day of the currently paid session, or my request will not be granted.
5. **Illness:** My participant will not attend Teen Center programs when ill. If my participant becomes ill during attendance, I or my emergency designee will be contacted and required to pick up my participant within 1 hour of notification. I understand I must inform staff if my participant has been exposed to any contagious disease(s).
6. **Returned Check Policy:** If a check is returned, I must pay all outstanding program fees plus a \$25 returned check fee before my participant may be registered for another session in any CSD program. If two (2) checks are returned in a calendar year, payments must be made by cash, money order, cashier's check or VISA/MasterCard.
7. **Discipline:** I understand my participant must be able to get along with others and adhere to the rules of the program. I also understand that it is necessary for parents/guardians to conduct themselves in a respectful and mature manner when at the Teen Center programs. **I will abide by all discipline and behavior policies and expectations as set forth in the parent handbook.**
8. **Attendance:** When a participant has been signed out of a Teen Center program, they may not return to program that day.

Teen Center Program Only

1. **Membership Identification Card:** I understand that my participant will be provided with a Teen Center identification card, and my participant must present this card to Teen Center staff each day that my participant attends any Teen Center program. My participant will use the card to check into and out of the program, and is responsible for keeping the card safe and bringing it to the program. **If my participant loses or damages their card, I will be responsible for purchasing a replacement card. I will abide by all membership identification card policies set forth in the parent handbook.**
2. **Program Hours:** I understand that my participant will be responsible for signing themselves in and out of Teen Center programs. I understand that Teen Center programs close promptly at 6:00 pm and that my participant will be signed out at 6:00 pm and released from the program for the day. **I understand that it is my participant's and my responsibility to ensure that my participant is picked up when the program closes at 6:00 pm as Teen Center staff will not be available to provide and continued supervision for my participant.**

I have read and agree to the terms of this Registration Contract and the Teen Center Parent Handbook.

Participant's First and Last Name: _____
Print Name

Parent/Guardian: _____
Print Name Signature Date

Please send me the Teen Center Program Newsletters: _____
Email Address