

**COSUMNES COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING – 6:30 PM
WEDNESDAY, JUNE 16, 2021
MINUTES**

REGULAR BOARD MEETING – 6:30 PM

ATTENDANCE

Directors present included Gil Albiani, Rod Brewer, Orlando Fuentes and Jim Luttrell. Director Jaclyn Moreno was absent and excused.

General Manager Joshua Green, District Counsel Sigrid Asmundson, Fire Chief Felipe Rodriguez, Chief Administrative Officer Nitish Sharma, Administrator of Parks and Recreation Phil Lewis and Chief of Planning Design and Construction Paul Mewton, were also present.

A. CALL TO ORDER/PLEDGE OF ALLEGIANCE

1. President Luttrell called the meeting to order at 6:35 p.m.
2. Eagle Scouts Brendan and Braeden McAllister, led the Pledge of Allegiance.
3. A moment of silence was observed in honor of the ending of the COVID restrictions and the victims of the pandemic.

B. ANNOUNCEMENTS/PRESENTATION

4. Cosumnes CSD Participation in the Sacramento Regional Diversity Committee

Fire Chief Felipe Rodriguez and Deputy Fire Chief of Administration Dan Quiggle presented.

C. COMMUNICATIONS FROM THE PUBLIC

None

D. CONSENT CALENDAR

5. Approve the June 2 2021, Regular Board Meeting Minutes.
6. Receive and File the May 2021 Departments Report.
7. Approve Agreement for Grant Writing and State/Federal Advocacy and Legislative Representation.
8. Adopt Resolution No. 2021-34, Approving Various Board and District Policies.
9. Approve Proclamation Endorsing July 2021 as Parks and Recreation Month.
10. Approve Contract for Urban Forest Maintenance and Management Services.
11. Approve Reimbursement Agreement for Dedication of Park Land in the Southeast Policy Area with KRM Investors, LLC, and the City of Elk Grove.
12. Receive an Update on the Landscape & Lighting Districts Advisory Committee, and approve its Annual Work Plan.

Item 10 was pulled for discussion.

Public comments emails were read and voice mails were played into the record:

Voice mail comments:

Cal Haupt	Bill Madden
Katie Mitchell	Viki Green – not played, received after 5 pm submission deadline
Patrick Mahoney	Vick Green – not played, received after 5 pm submission deadline
Jason Pinegar	

Email comments:

Shawn Lutwak	Robert Ciani	Jerry Eppler	Amanda Gazlay
Dave Brown	Jennifer Han	Robert King	Gabe Beeler
John Bob	Kimiko Walker	Michaela Bergera	Tim Dailey
Gary Gutierrez	Patrick Greathouse	Annette Jumper	Greg Warren
Masako Ciani	James Gildman	Skip Jahn	
Melanie Perez – not read, received after the 5 pm submission deadline	Aaron Hermann – not read, received after the 5 pm submission deadline		

After Board deliberation, Director Albani moved to approve consent items 5 through 12; seconded by Director Fuentes, Vote was 4 yes and 0 noes.

E. PUBLIC HEARINGS

13. **SUBJECT:** Public Hearing – To Consider Objections to Proposed Abatement of Weeds and Adoption of Resolution 2021-35 Weed Abatement. (R. Burton)

RECOMMENDATIONS:

1. Conduct a public hearing to consider objections or protests to the proposed weed abatement program; and
2. Adopt Resolution No. 2021-35, ordering the destruction or removal of all weeds, dirt, rubbish, and rank growths in the Cosumnes Community Services District, and overruling any and all objections thereto excepting those parcels specifically listed.

Deputy Fire Chief of Administration Dan Quiggle presented the staff report.

- President Luttrell opened the public hearing to consider objections or protests to the proposed weed abatement program; and adopt Resolution No. 2021-35, ordering the destruction or removal of all weeds, dirt, rubbish, and rank growths in the Cosumnes Community Services District, and overruling any and all objections thereto excepting those parcels specifically listed.
- There were no public comments.
- President Luttrell closed the public hearing.

President Luttrell entertained a motion regarding Resolution No. 2021-35, ordering the destruction or removal of all weeds, dirt, rubbish, and rank growths in the Cosumnes Community Services District, and overruling any and all objections thereto excepting those parcels specifically listed”.

Director Brewer moved to accept staff’s recommendation, seconded by Director Fuentes, Vote was unanimous. The motion passed.

14. **SUBJECT:** Public Hearing – Approve Resolution No. 2021-36 Establishing Minor Changes to the Book of Fees Schedule. (N. Sharma)

RECOMMENDATIONS:

1. Conduct a public hearing; and
2. Approve Resolution No. 2021-36 adopting the Book of Fees Schedule.

Chief Administrative Officer Nitish Sharma presented the staff report.

- President Luttrell opened the public hearing to approve Resolution No. 2021-36 adopting the Bod of Fees Schedule.
- There were no comments from the public.
- President Luttrell closed the public hearing.

President Luttrell entertained a motion regarding Resolution No. 2021-36 adopting the Book of Fees Schedule.

Director Albiani moved to accept staff's recommendation, seconded by Director Brewer, Vote was unanimous. The motion passed.

15. **SUBJECT:** Public Hearing – Formation of “Community Facilities District No. 2021-1 (Sheldon Farms North)” and Levy of Special Tax Therein. (P. Mewton)

RECOMMENDATIONS:

1. Conduct a public hearing on the formation of Community Facilities District No. 2021-1 (Sheldon Farms North) (“CFD 2021-1”);
2. Adopt Resolution No. 2021-37 forming the CFD 2021-1;
3. Adopt Resolution No. 2021-38 calling a special landowner election to levy a special tax within the boundaries of CFD 2021-1;
4. Adopt Resolution No. 2021-39 declaring the results of the special landowner election and directing recording of a notice of special tax lien to CFD 2021-1;
5. Introduce and waive the first reading of an ordinance imposing a special tax on properties in CFD 2021-1; and
6. Establish an appropriations limit for CFD 2021-1.

Director of Administrative Services Kelly Gonzalez presented the staff report.

- President Luttrell opened the Public Hearing to consider approving the formation and establishment of the Community Facilities District No. 2021-1 (Sheldon Farms North), and adopt the Resolution of Formation establishing the CFD, and the Resolution authorizing and setting a Special Election for the adoption of a Special Tax.
- There were no public comments.
- President Luttrell closed the public hearing.

There were no written protests from qualified electors.

President Luttrell entertained a motion to approve Resolution No. 2021-37, forming and establishing Community Facilities District No. 2021-1 (Sheldon Farms North), and authorizing submittal of the levy of the Special Tax to the Qualified Electors.

Director Fuentes moved to accept staff's recommendation, seconded by Director Brewer, Vote was unanimous. The motion passed.

President Luttrell entertained a motion to approve Resolution No. 2021-38, calling a special election for the adoption of a Special Tax within the boundaries of Community Facilities District No. 2021-1 (Sheldon Farms North) for certain types of services and facilities and submitting the Special Tax to the Qualified Electors of such CFD.

Director Brewer moved to accept staff's recommendation, seconded by Director Fuentes, Vote was unanimous. The motion passed.

President Luttrell entertained a motion to approve Resolution No. 2021-39, declaring results of a special landowner election and directing the recording of a special tax lien within Community Facilities District No. 2021-1 (Sheldon Farms North).

Director Brewer moved to accept staff's recommendation, seconded by Director Fuentes, Vote was unanimous. The motion passed.

President Luttrell introduced Ordinance No. 16, authorizing the levy of special taxes within Community Facilities District No. 2021-1 (Sheldon Farms North) and waive the first reading. The second reading shall be held on July 7, 2021.

Director Fuentes moved to introduce and waive the first reading of Ordinance 16, seconded by Director Brewer. Vote was unanimous. The motion passed

F. STAFF REPORTS

The President will open the meeting for public input if the Board desires to take action on any item(s).

16. **SUBJECT:** Authorize the Award of Contract for Oasis Park Pre-school – Contract #PC-21-004

RECOMMENDATIONS:

1. Find that no further environmental review is required under the California Environmental Quality Act (CEQA) for Oasis Park Preschool;
2. Award the contract for the construction of Oasis Preschool to JPB Designs, Inc. in the amount of \$1,967,000 plus a 10% contingency in the amount of \$196,700; and
3. Authorize the General Manager to sign the Contract Completion Notice upon acceptance of the project.

Director of Engineering Scott Jones presented the staff report.

Motion by Director Albiani, seconded by Director Fuentes, vote was unanimous. The motion passed

17. **SUBJECT:** Authorize the Award of Contract for Lichtenberger Park and Pedersen Park Playground revitalizations – Contract #PC-21-002. (P. Mewton)

RECOMMENDATIONS:

1. Award the contract for the construction of Lichtenberger Park and Pedersen Park Playground revitalizations to Sierra Valley Construction, Inc. in the amount of \$1,536,351.35 (base bid amount of \$1,463,813.15, plus additive bid alternates A-C in the amount of \$72,538) plus a 6.5% contingency in the amount of \$99,863;
2. Authorize the additional funding allocation from Zone 1 Quimby Fees (Laguna) in the amount of \$500,000; and
3. Authorize the General Manager to sign the Contract Completion Notice upon acceptance of the project.

Chief of Planning, Design and Construction Paul Mewton presented the staff report.

Motion by Director Brewer, seconded by Director Fuentes, vote was unanimous. The motion passed

Director Albiani expressed his appreciation to staff and the amount of work staff is doing.

G. BOARD OF DIRECTOR'S BUSINESS

18. Miscellaneous Reports

Albiani - The Senior Center Board met in person at the new facility. The facility is very nice and meeting in person was great. They have a new Board President, Michelle Orrock.

Luttrell – Tomorrow is the beginning of the Historical Society Garage Sale at their property at Elk Grove Park.

Brewer – Visited the cooling center at WCAC. Director Brewer called for volunteers and reminded everyone to check on family and friends during this heat wave, to make sure they are safe.

19. Meeting/Event Approval

20. Meeting/Event Reports

H. IDENTIFICATION OF ITEMS FOR FUTURE MEETING

I. ADJOURNMENT

President Luttrell adjourned the regular meeting at 8:32 pm.

Approved: _____

Board President

Attest: _____

Secretary to the Board