

**COSUMNES COMMUNITY SERVICES DISTRICT  
MONDAY, MARCH 25, 2019  
SPECIAL BOARD MEETING – 4:00 P.M.  
MINUTES**

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**ATTENDANCE**

Directors present included Gil Albiani, Orlando Fuentes, Jim Luttrell and Jaclyn Moreno. Acting General Manager and Parks and Recreation Administrator Joshua Green and Fire Chief Michael McLaughlin were also present. Director Brewer joined the meeting at 5:02 p.m.

**1. CALL TO ORDER/ROLL CALL**

President Albiani called the meeting to order at 4:03 p.m.  
Battalion Chief Joshua Freeman led the pledge of allegiance.

**2. COMMUNICATIONS FROM THE PUBLIC**

None

**3. BOARD BUDGET WORKSHOP**

Acting General Manager Joshua Green had staff in attendance introduce themselves:

Senior Management Analysts Carolyn Baptista, John Ebner and Rachelle Manges  
Parks Administration Superintendent Kelly Gonzalez  
Parks Recreation Superintendent Mike Dopson  
Deputy 522 Representative Brian Powell  
Battalion Chief Joshua Freeman  
Deputy Fire Chief Troy Bair  
Deputy Fire Chief Paul Zehnder  
Battalion Chief Brett Schurr

Acting General Manager Joshua Green and Fire Chief Michael McLaughlin presented the Power Point that included revenue, expenses and staffing trends for upcoming years for Administration, Parks and Recreation and Fire Departments.

Acting General Manager Joshua Green gave an overview by division of the Administrative Services Department budget:

Administration, Finance, Human Resources, Information Systems, Facilities

Fire Chief Michael McLaughlin gave an overview by division of the Fire Department budget:

Administration, Operations, Emergency Medical Services, Prevention, Fleet, Training and Special Operations.

Administrator of Parks and Recreation Joshua Green gave an overview by division of the Parks and Recreation Department budget:

Administration, Aquatics and Concessions, Communications, Sports, Youth Development, Special Events, Golf Course, Facilities, Community Enrichment/Partnerships, Park Planning.

President Albani recessed the meeting at 5:35 p.m.  
President Albani reconvened the meeting at 5:45 p.m.

Golf and Park Operations Superintendent Steve Sims gave an overview of the Landscaping and Lighting budget.

Director Luttrell asked to see a comparison between using contracted staff versus in-house staff maintaining all District parks, not only Elk Grove Park.

Finance Manager Jeremy Edwards spoke on the Debt Services Fund and how it houses the public offerings loans of the District and also talked about property tax projections for the next five fiscal years.

The Board directed staff to cost out and bring back for the budget workshop on 4/9/19 the following:

- Luttrell – cost of having all parks maintenance done with in-house staff.
- Brewer - research cost and location of a corporate yard for serving east EG, similar to the Big Horn shop.
- Moreno and Albani - Climate Action Plan.
- Moreno - Expand scholarship opportunities.
- Fuentes – Diversity Equity and Inclusion budget line item, double it.
- Fuentes – Community enhancement, community services program.
- Moreno – Effect to the budget of converting the part time staff over 35 hours to full time.
- Luttrell – Look into the City of Elk Grove Climate Action Plan and see if the District can partner with them.
- Brewer – Regional Climate Action Plan. Collaboration with neighboring communities/agencies.
- Moreno – Facility Master Plan.
- Brewer – Staffing the Galt engine with a 4<sup>th</sup> Firefighter and EMS Captain.
- Moreno – Additional support to add additional ambulance.
- Moreno – IT needs, overhaul of the infrastructure.
- Brewer – Budget for mental and behavioral health.

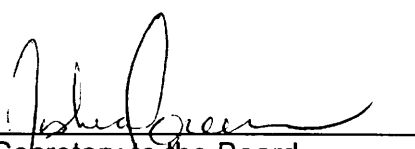
President Albani reminded staff of the need to keep a clear understanding that some of the funds the District collects in Elk Grove subsidize fire services in Galt.

#### 4. ADJOURNMENT

With no further business the meeting was adjourned at 7:02 p.m.

Approved:   
Board President

Attest:

  
Secretary to the Board