

**COSUMNES COMMUNITY SERVICES DISTRICT  
EXECUTIVE SESSION – 5:00 PM  
REGULAR BOARD MEETING – 6:30 PM  
WEDNESDAY, MARCH 20, 2019  
MINUTES**

**EXECUTIVE SESSION – 5:00 PM**

1. CALL TO ORDER

President Albiani called the meeting to order at 5:00 pm.

2. COMMUNICATIONS FROM THE PUBLIC

None

3. RECESS TO EXECUTIVE SESSION

a. PUBLIC EMPLOYMENT

Pursuant to Government Code Section 54957

Title: General Manager

b. CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Government Code Section 54957.6

Agency designated representatives: Fire Chief Mike McLaughlin, Parks and Recreation Administrator Josh Green and Human Resources Analyst Sheena Newman

Employee Organizations: Teamsters Union Local 853 and Teamsters Union Local 150, Fire Management Employees Organization and Sacramento Area Fire Fighters Local 522

c. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Pursuant to Government Code Section 54954.5

Property: 10551 E Stockton Blvd, Elk Grove, CA 95624

Agency negotiator: Priscilla Oliver, Facilities Manager

Negotiating parties: Bob and Letty Montgomery

Under negotiation: list price, terms of payment

**REGULAR BOARD MEETING – 6:30 PM**

**ATTENDANCE**

Directors present included Gil Albiani, Rod Brewer, Orlando Fuentes, Jim Luttrell and Jaclyn Moreno.

Acting General Manager and Administrator of Parks and Recreation Joshua Green, Fire Chief Michael McLaughlin, and CSD Legal Counsel Sigrid Asmundson were also present.

## **A. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

1. President Albiani had nothing to report out of Executive Session.
2. President Albiani called the meeting to order at 6:38 p.m.
3. Newly promoted staff Park Operations Management Analyst Josh Branco, Park Maintenance Manager Louren Kotow and newly hired Executive Assistant to Fire Chief Nancy Jones, led the Pledge of Allegiance.
4. A moment of silence was observed in honor of all the people in New Zealand and Venezuela.

## **B. ANNOUNCEMENTS/PRESENTATION**

5. Susie Rogers Retirement Resolution Presentation

Community Services Superintendent Kelly Gonzalez presented Susie Rogers with her retirement resolution.

6. John Connolly Retirement Resolution Presentation

Parks and Golf Operations Superintendent Steve Sims presented John Connolly with his retirement resolution.

## **C. GENERAL MANAGER/DEPARTMENT HEAD REPORTS**

7. Administrative Services Department Report
8. Parks and Recreation Department Report
9. Fire Department Report

These items were dismissed without objections.

## **D. COMMUNICATIONS FROM THE PUBLIC**

Mr. Marcus Burget invited the Board to the Walk to Remember Event on April 6, 2019, on behalf of the Hall family.

## **E. CONSENT CALENDAR**

10. Approve the March 6, 2019 Regular Board Meeting Minutes.
11. Ratify the February 2019 Bills and Payroll for the CSD, and receive and file the Budget Performance Reports for the Month of February 2019.
12. Authorize the General Manager to execute a Multi-year Contract Amendment with CivicPlus to continue website services.
13. Authorize the Write-off of Uncollectible Ambulance Transport Accounts from Calendar Year 2018.
14. Receive and File the December 21, 2018 Quarterly Investment Report for the Local Agency Investment Fund and District's separately managed investment portfolios.
15. Approve a Multi-year Agreement with Applied Landscape Materials for Playground Engineered Wood Fiber.
16. Adopt Resolution No. 2019-19, rejecting in whole Claim filed by Carol Smith.

Director Luttrell moved to approve consent items 10 to 16; seconded by Director Brewer, vote was unanimous.

## **F. STAFF REPORTS**

### **17. Receive and File Auditor's Report and Accept District's Appropriations Limit Report.**

Finance Manager Jeremy Edwards introduced Mr. Mitesh Desay from Badawi and Associates who reviewed the Audit Presentation.

There was no action required for this item.

### **18. Consideration of Community Workforce Training Agreements.**

District General Counsel Sigrid Asmundson reviewed the staff report.

Mr. Tom Enslow from Sacramento Sierra Building Trades gave testimony in favor of the agreement.

Mr. Rob Fong gave testimony in favor of the agreement.

Director Luttrell requested that staff research other agencies similar to ours as a reference.

Director Moreno asked staff to consider if this would apply to maintenance contracts as well.

Director Moreno made a motion directing staff to outline a Community Workforce and Training Agreement with the Sacramento-Sierra Building Trades and local affiliated unions and include the local hire provisions; with multiple options for the Board to consider including staffing requirements for those options; and to bring a proposed agreement back for review by the Board at the second regular Board meeting in June; seconded by Director Fuentes. Director Brewer amended the motion to include a status updated to the Board at the second regular Board meeting in April; vote was unanimous.

### **19. Direct Staff on Reserve Spending Requests for One-time Projects.**

Finance Manager Jeremy Edwards reviewed the staff report.

After discussion Director Luttrell moved to accept recommendation to approve items 1 through 6; seconded by Director Moreno; vote was unanimous.

Utilize District reserve funds totaling \$225,000 to complete the items in recommendation 1, as well as purchase policy management software for the District, and hire short-term support for District finance to complete financial projections and assist with the 2020 budget process.

## **G. INFORMATIONAL ITEMS**

20. Note from Ms. Patricia McAllister to the Fire Department thanking them for all their generous donations.

21. Note from the Butte County Fire Department thanking the Fire Department for their support during the Camp Fire.

22. Note from Sacramento County Sheriff Scott R. Jones, thanking the Fire Department for their assistance in the funeral of fallen officer, Deputy Mark Stasyuk.

23. Budget Schedule for Fiscal year 2019-20.

24. Parks and Recreation Department Programs and Events – March/April

## H. BOARD OF DIRECTORS BUSINESS

25. Senior Center Board – Albiani

The Center is scheduled to move to the new facility in late summer. Programs are active and doing well.

26. Northern California Special Districts Insurance Authority – Green/Edwards

Next meeting will be on April 19 when they will find out what the workers comp. rate will be for the Fiscal Year 19/20.

27. Liaison to City of Elk Grove – Albiani – No report

28. City of Elk Grove Two by Two – Albiani/Brewer – No report

29. Liaison to City of Galt – Brewer

The Galt State of the City will be on March 21 at the Littleton Community Center.

30. City of Galt Two by Two – Luttrell/Moreno – No report

31. Elk Grove USD Two by Two – Albiani/Moreno – No report

32. Elk Grove Historical Society – Luttrell – No report

33. Fire Communications Center – McLaughlin – No report

34. Sacramento County Treasury Oversight Committee – Edwards – No report

35. Elk Grove Chamber of Commerce – Fuentes – No report

36. Galt Chamber of Commerce – Brewer – No report

37. Diversity Work Group – Fuentes/Moreno – will meet next Wednesday

38. CSDA Professional Development Committee – Brewer – No report

39. Miscellaneous Reports

40. Meeting/Event Approval

41. Meeting/Event Report

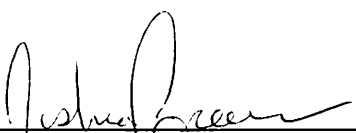
## I. IDENTIFICATION OF ITEMS FOR FUTURE MEETING

Director Moreno directed HR to review the District's current harassment policy for both staff and community claims and report back to the Board with any recommendations to change and or strengthen it.

## J. ADJOURNMENT

With no further business, the meeting was adjourned at 8:17 p.m.

Attest:

  
Secretary to the Board

Approved

  
Board President