

Orlando Fuentes, President  
Jim Luttrell, Vice President  
Gil Albiani, Director  
Rod Brewer, Director  
Jaclyn Moreno, Director



Joshua Green, General Manager  
Sigrid Asmundson, District Counsel  
Felipe Rodriguez  
Nitish Sharma  
Paul Mewton  
Phil Lewis

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## REGULAR BOARD OF DIRECTORS MEETING WEDNESDAY, FEBRUARY 3, 2021

EXECUTIVE SESSION – 4:30 P.M.  
REGULAR MEETING – 6:30 P.M.

Live Broadcast  
via livestream

<https://www.yourcsd.com/AgendaCenter/Board-of-Directors-2>

### **CORONAVIRUS DISEASE (COVID-19) ADVISORY**

***To protect our constituents, District officials request all members of the public to follow the California Department of Health Services' guidance and the County of Sacramento Public Health Officer Order for the Control of COVID-19 restricting group events and gatherings and maintaining social distancing. Consistent with Executive Order N-29-20 issued on March 21, 2020, the meeting will be conducted via zoom teleconference only. In-person participation by the public will not be permitted and no physical location from which the public may observe the meeting will be available.***

***Remote public participation is available in the following ways: 1) Email public comments to [clerkoftheboard@yourcsd.com](mailto:clerkoftheboard@yourcsd.com) by 5:00 pm, Wednesday, February 3, 2021. Public comments received after this time might not be received in time to be read into the record but will be included in the written record. The Clerk will read the comments submitted via email out loud during public comment, subject to the customary 3-minute time limitation. If your comment concerns a specific agenda item, please note the item in the subject line of your email; and 2) Leave a voice mail for the Clerk of the Board at 916-405-7169 by 5:00 pm Wednesday, February 3, 2021, and the item you wish to comment on and the Clerk will play the voice mail when the item is up for consideration. The customary 3-minute time limitation will be observed.***

## **AGENDA**

**Note:** All items submitted for the Agenda must be in writing. The deadline for submitting these items is 4:00 P.M. on the Monday one week prior to the meeting. The Secretary of the Board receives all such items.

**EXECUTIVE SESSION – 4:30 P.M.**

1. Call to Order
2. Communications from the Public
3. Recess to Executive Session
  - a. CONFERENCE WITH LABOR NEGOTIATIONS  
Pursuant to Government Code Section 54957.6  
Agency designated representatives: General Manager Joshua Green,  
District Counsel Sigrid Asmundson, Fire Chief Felipe Rodriguez, and  
Chief Administrative Officer Nitish Sharma  
Employee Organizations: Fire Management Employees Organization

**REGULAR BOARD MEETING – 6:30 P.M.**

**A. CALL TO ORDER**

1. Report out of Executive Session
2. Session Roll Call
3. Pledge of Allegiance
4. Moment of Silence

**B. ANNOUNCEMENTS/PRESENTATIONS**

5. Proclamation Presentation Black History Month – Kelly Gonzalez

**C. COMMUNICATIONS FROM THE PUBLIC (Non-agendized items)**

This is the time and place for the general public to address the Board of Directors. State law prohibits the Board from addressing any items not previously included on the Agenda. The Board of Directors may receive testimony and set the matter for a subsequent meeting. Comments are to be limited to three minutes per individual at the discretion of the President. Individuals representing a group or an organization shall be permitted five minutes. Comments relating to similar issues should be brief, concise and non-repetitious. Speakers should state their home or business address when commenting to the Board.

**Note:** Under the provisions of the California Government Code, the Board is prohibited from discussing or taking immediate action on any non-agendized item unless it can be demonstrated to be of an emergency nature or the need to take immediate action arose after the posting of the agenda.

**D. CONSENT CALENDAR**

The following Consent Calendar items are expected to be routine and non-controversial. They may be acted upon by the Board at one time without discussion. Any item may be removed by a Board Member for discussion or clarification. Members of the public wishing to comment on any Consent Calendar item may do so before Board action.

6. Approve the January 20, 2021, Regular Board Meeting Minutes.
7. Adopt Proclamation A Day of Remembrance: Japanese American Evacuation in California.
8. Adopt Resolution No. 2021-07 Approving Various District Policies.
9. Adopt Resolution No. 2021-08, Rejecting in whole Claim filed by Linnea A. Bei.
10. Adopt Resolution No. 2021-09, Rejecting in whole Claim filed by Wesley Miyamura.

## **E. PUBLIC HEARINGS**

None.

## **F. STAFF REPORTS**

The President will open the meeting for public input if the Board desires to take action on any item(s).

11. **SUBJECT:** Award Contract for MacDonald Park Phase 2. (P. Mewton)

### **RECOMMENDATIONS:**

1. Award the contract for the construction of MacDonald Park – Phase 2 to Olympic Land Construction in the amount of \$1,057,500 plus a contingency in the amount of \$79,313 (7.5%) for a total of \$1,136,813;
2. Authorize additional funding allocation of \$47,593 of Quimby in-lieu fees to the project.
3. Authorize the General Manager to sign the Contract Completion Notice upon acceptance of the project.

## **G. BOARD OF DIRECTOR'S BUSINESS**

12. Miscellaneous Reports
13. Meeting/Event Approval
14. Meeting/Event Reports

## **H. IDENTIFICATION OF ITEMS FOR FUTURE MEETING**

This is the time for the Board of Directors to identify the items they wish to discuss at a future meeting. These items will not be discussed at this meeting, only identified for a future meeting. This is also the time for scheduling Board Workshops or special meetings.

## **I. ADJOURNMENT**

**Note:** *Disabled Accommodations.*

*The Cosumnes Community Services District will make reasonable accommodations for persons having special needs due to disabilities. Please contact Elenice Gomez, Assistant to the General Manager, at 8820 Elk Grove Blvd. Elk Grove, CA 95624, phone (916) 405-7169, at least 48 hours prior to the meeting, to allow time to provide for special accommodations.*

**Note:** *Review and Copies of Agenda, Agenda Reports and Material.*

*Prior to each Meeting, copies of the Agenda, Agenda Reports and other materials, as well as any public record relating to an open session agenda item that is distributed within 72 hours prior to the meeting, are available for public review at the Cosumnes Community Services District's website at <https://www.yourcsd.com/AgendaCenter/Board-of-Directors-2>.*

*Certificate of Posting of Agenda*

*I hereby declare that the foregoing Agenda for the February 3, 2021 Regular Meeting of the Cosumnes Community Services District Board of Directors was posted on January 28, 2021 at 8820 Elk Grove Blvd., Elk Grove, California, 95624, and was available for public review at that location.*

*Signed this 28<sup>th</sup> day of January, 2021*





## **A. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

1. President Luttrell had nothing to report out of Executive Session
2. President Luttrell called the meeting to order at 6:35 p.m.
3. Retired Deputy Fire Chief Paul Zehnder led the Pledge of Allegiance.
4. A moment of silence was observed in honor of Sheriff's Deputy Adam Gibson and his K-9 partner Riley who were killed in the line of duty and the unification of the Nation of the inauguration of the New President and Vice President.

## **B. ANNOUNCEMENTS/PRESENTATION**

5. Proclamation Presentation to Retired Deputy Fire Chief Paul Zehnder

Fire Chief Felipe Rodriguez read the Proclamation and virtually presented it to retired Deputy Fire Chief Paul Zehnder.

6. Demographic Report on the Fire Academy Recruitment

Fire Chief Felipe Rodriguez gave a brief overview of the recruitment process and introduced Assistant Chief Josh Freeman who showed a power point presentation with the data from the most recent Fire Academy Recruitment.

Vice President Moreno asked staff for a report back with a demographic data comparison between this recent recruitment and our current staff, and a demographic data comparison between this recruitment and our previous recruitments.

## **C. COMMUNICATIONS FROM THE PUBLIC**

None

## **D. CONSENT CALENDAR**

7. Approve the January 5, 2021, Special Board Meeting Minutes.
8. Received and File District Wide Departments Report for December 2020.
9. Award Consultant Agreement with NBS Government Finance Group for the Formation of Community Facility District.
10. Adopt a Proclamation Celebrating Black History Month.
11. Adopt a Proclamation Celebrating February 4, 2021 as Rosa Parks Day.
12. Adopt a Proclamation Endorsing February 3, 2021 as National Girls and Women in Sports Day.
13. Approve a Three-year Agreement with Jack Clancy and Associates to Develop and Administer Fire Department Promotional Exams.

Director Albiani moved to approve consent items 7 through 13; seconded by Director Fuentes. Clerk did a roll call. Vote was 5 yes and 0 noes.

## **E. PUBLIC HEARINGS**

14. **SUBJECT:** Annexation #30 – Community Facilities District No. 1 (Elk Grove Fire Protection) (CFD1).

### **RECOMMENDATIONS:**

- 1) Open the public hearing and take testimony on the proposed annexation of properties into Community Facilities District No. 1 (Elk Grove Fire Protection) (CFD1);
- 2) Approve Resolution No. 2021-03 to annex territory to CFD1;
- 3) Approve Resolution No. 2021-04 calling a special election of the qualified electors of the territory to be annexed to CFD1; and
- 4) Approve Resolution No. 2021-05 declaring the results of Special Tax Election, determining validity of prior proceedings, and directing recording of notice of special tax lien.

Senior Management Analyst John Ebner reviewed the staff report.

President Luttrell opened the Public Hearing at 7:19 p.m.

There were no public comments.

President Luttrell closed the Public Hearing at 7:21 p.m.

Director Brewer moved to approve Resolution No. 2021-03 to Annex Territory to Community Facilities District No. 1 (Elk Grove Fire Protection) and authorize the Levy of Special Taxes Therein; seconded by Director Albiani. Clerk did roll call. Vote was 5 ayes and 0 noes.

Director Albiani moved to approve Resolution No. 2021-04 calling a Special Election of the Qualified Electors of the Territory to be annexed to Community Facilities District No. 1; seconded by Director Brewer. Clerk did a roll call. Vote was 5 ayes and 0 noes. The motion was approved.

President Luttrell directed the Clerk to open the ballots. One ballot was cast with 3 votes: 3 ayes and 0 noes.

Director Brewer moved to approve Resolution No. 2021-05 Declaring Results of Special Tax Election, Determining Validity of Prior Proceedings, and Directing Recording of Amended Notice of Special Tax Lien on the properties within the annexation area; seconded by Director Fuentes. Clerk did a roll call. Vote was 5 ayes and 0 noes. The motion was approved.

## **F. STAFF REPORTS**

None

## **G. BOARD OF DIRECTORS BUSINESS**

15. Miscellaneous Reports
16. Meeting/Event Approval
17. Meeting/Event Report

Directors Albiani and Fuentes reported on the 2 by 2 meeting with the Elk Grove Cosumnes Cemetery District (EGCCD): The collaboration between the 2 agencies is mutually

beneficial and the EGCCD can benefit from the sophistication and resources the Cosumnes CSD can offer.

Director Moreno read a statement she prepared:

“Today I bawled as I witnessed the swearing in of our first woman, first black woman, first Asian-American woman vice-president of the United States of America. What a historic moment. As a girl, I would have never imagined this as a possibility. The images I saw in my history books written by men often leaving out the contributions of women, showed me that men lead. The people that were on my parent’s ballot and the folks that represented me in my government, showed me that men lead. But today, what I have always known in the depth of my soul was confirmed on the biggest, most important stage in America for all the world to see- Women can lead, too. And perhaps, the most powerful part of today’s event lies in the fact that the little girls and boys watching today will also know this in the depths of their souls, not because they will have to imagine the possibility, but because they have witnessed it become a reality.”

**H. IDENTIFICATION OF ITEMS FOR FUTURE MEETING**

None

**I. ADJOURNMENT**

With no further business, the meeting was adjourned at 7:36 p.m.

Approved: \_\_\_\_\_  
Board President

Attest: \_\_\_\_\_  
Secretary to the Board