



# AGENDA

**L&L Districts Advisory Committee  
July 22, 2021 – 6PM**

**Board Chambers  
8820 Elk Grove Blvd.  
Elk Grove, CA 95624**

As of June 18, 2021, the District will fully return to normal operations and follow all state and local requirements including, without limitation, guidelines provided by the California Department of Public Health (CDPH), Cal-OSHA, Sacramento County Public Health Department, and directives by the Sacramento County Emergency Medical Services Agency Medical Director (“Regulatory Agencies”).

Masks are not required for fully vaccinated individuals. Masks are required for unvaccinated individuals in all indoor public settings.

## **COMMITTEE MEMBERS**

Jim Luttrell	CSD Board Liaison
Jaclyn Moreno	CSD Board Liaison
Josh Branco	CSD Staff Liaison
Lisa Robinson	Benefit Zone 3
Gloria Lambert-Hector	Benefit Zone 3
Hollis Erb	Benefit Zone 4
Linda Rivera	Benefit Zone 4
Ed Klinenberg	Benefit Zone 5
Dulce Medina	Benefit Zone 6
Paul Lindsay	Benefit Zone 6
Tausha Gray	Benefit Zone 14

## **A. CALL TO ORDER**

1. Roll Call

## **B. REPORTS / PRESENTATIONS**

2. **Subject:** Park & Golf Operations Division Report

### **Recommendation:**

1. The Committee receives a landscape maintenance report from Park & Golf Operations Division staff.

3. **Subject:** Staff Liaison Report

### **Recommendation:**

1. The Committee receives a report from the Staff Liaison.

4. **Subject:** Annual Work Plan Report

### **Recommendation:**

1. The Committee receives a report from each of the subcommittees assigned to the 2021 Annual Work Plan.

## **C. COMMUNICATIONS FROM THE PUBLIC**

This is the time and place for the general public to address the Advisory Committee. State law prohibits the Committee from addressing any items not previously included on the Agenda. The Advisory Committee may receive testimony and set the matter for a subsequent meeting. Comments are to be limited to three minutes per individual at the discretion of the Chairperson. Individuals representing a group or an organization shall be permitted five minutes. Comments relating to similar issues should be brief, concise and non-repetitious. Speakers should state their home or business address when commenting to the Advisory Committee.

**Note:** Under the provisions of the California Government Code, the Committee is prohibited from discussing or taking immediate action on any non-agendized item unless it can be demonstrated to be of an emergency nature or the need to take immediate action arose after the posting of the agenda.

## **D. REGULAR BUSINESS**

5. Receives the June 24, 2021 Regular Advisory Committee Meeting Minutes.
6. Landscape Maintenance Updates – Committee provides landscape maintenance updates for each of their respective benefit zones.

## **E. IDENTIFICATION OF ITEMS FOR FUTURE MEETINGS**

This is the time for the Committee to identify the items they wish to discuss at future meetings. These items will not be discussed at this meeting, only identified for a future meeting.

## **F. ADJOURNMENT**

### DISABLED ACCOMODATIONS

The Cosumnes Community Services District will make reasonable accommodations for persons having special needs due to disabilities. Please contact Josh Branco, Management Analyst, at 8820 Elk Grove Blvd., Elk Grove, CA 95624, phone (916) 405-5332, at least 48 hours prior to the meeting, to allow time to provide for special accommodations.

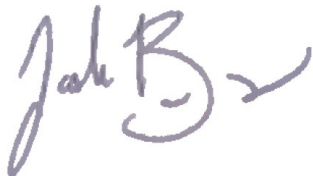
### REVIEW AND COPIES OF AGENDA, AGENDA REPORTS AND MATERIAL

Prior to each Meeting, copies of the Agenda, Agenda Reports and other materials, as well as any public record relating to an open session agenda item that is distributed within 72 hours prior to the meeting, are available for public review at the Cosumnes Community Services District's Administrative Building during normal working hours. In addition, a limited supply will be available on a first come, first serve basis at the meeting.

### CERTIFICATE OF POSTING AGENDA

I hereby declare that the foregoing Agenda for the July 22, 2021 Meeting of the Cosumnes Community Services District Landscape & Lighting Districts Advisory Committee was posted on July 19, 2021 at 8820 Elk Grove Blvd., Elk Grove, California, 95624, and was available for public review at that location.

Signed this 19<sup>th</sup> day of July, 2021.

A handwritten signature in purple ink that reads "Josh Branco" with a stylized flourish at the end.

Josh Branco, Management Analyst

Parks and Recreation Department



# MINUTES

## L&L Districts Advisory Committee June 24, 2021 – 6 PM

### **Attendance**

Committee Members present included Gloria Lambert-Hector, Lisa Robinson, Hollis Erb, Linda Rivera, Ed Klinenberg, Dulce Medina and Paul Lindsay.

President Jim Luttrell, Vice President Jaclyn Moreno, Chief Administrative Officer Nitish Sharma, Parks Administrator Phil Lewis, Park & Golf Operations Manager James Lutz and Management Analyst Josh Branco were also present.

### **A. CALL TO ORDER**

1. Chairperson Hollis Erb called the meeting to order at 6 PM.

### **B. REPORTS / PRESENTATIONS**

2. Park & Golf Operations Division Report

James Lutz, Park & Golf Operations Manager, provided a division report, including information about the District's Park Ranger program.

3. Staff Liaison Report

Josh Branco provided a report to the Committee.

4. Park Design Principles

Paul Mewton, Chief of Planning, provided information on the District's Park Design Principles.

5. Annual Work Plan Report

The Committee received information from the Annual Work Plan Subcommittees.

- Goal 1 Funding Strategies – Member Dulce Medina shared the time-use study she is developing to supplement the Parks Needs Assessment created by the Goal 2 subcommittee.

**C. COMMUNICATIONS FROM THE PUBLIC**

None

**D. REGULAR BUSINESS**

The Committee received the Minutes from the May 27, 2021 meeting, and provided landscape maintenance updates on their respective benefit zones.

**F. IDENTIFICATION OF ITEMS FOR FUTURE MEETINGS**

The Committee requested a presentation from the District's engineer.

**G. ADJOURNMENT**

With no further business, the meeting was adjourned at 8:00 PM.

Approved: \_\_\_\_\_  
Chairperson

Attest: \_\_\_\_\_  
Staff Liaison